

Ajax Scuba Club Membership Renewal Instructions:

1. Go online to our website, <http://www.ajaxscubaclub.on.ca> and sign in as a member. (If you have forgotten your password, tick "I forgot my password" and it will be sent to your email address. If you have any other issues, send a note to: webmaster@ajaxscubaclub.on.ca)
2. Once you have signed in:
 - Select "Update information". Review and update as required. Select "Update" when completed, then "Back to my account".
 - Select "Update Medical Information and Emergency Contacts" and review and update as appropriate. Select "Update" when completed, then "Back to my account".
 - Review and update "My Certifications" & "My Experience". These sections will auto save.
3. Under "My Documents":
 - Read/review the ASC Diver Responsibilities
 - Download and sign the ASC Waiver (don't forget to have it witnessed), and send it to vice-president@ajaxscubaclub.on.ca
4. Pay your membership fees, using one of the 2 following payment methods:
 - i) e-Transfer to treasurer@ajaxscubaclub.on.ca (no password necessary) Include your name and what the payment is for in the message box.
 - ii) Or mail a Cheque, payable to the Ajax Scuba Club, to:

Treasurer, Ajax Scuba Club
315 Strachan St
Port Hope, ON, L1A 0C2

(or drop it all off at 32 Bryant Road, Ajax)

<u>Annual Membership Type</u>	<u>Amount Due</u>
Single	\$90.00
Each additional family member	\$70.00